

STATE OF CONNECTICUT
Department of Economic and Community Development
Preliminary Questionnaire To Determine Eligibility
Railroad Depot Zone Designation (RDZ) Incentives

The responses to the following items are intended to provide the State with basic information concerning your business and the proposed activity to confirm if you may qualify for tax incentives as provided under Sec 12-81(59), 12-81(60) and 12-217(e) of the Connecticut General Statutes. Upon receipt and review of a completed questionnaire, a staff member will contact you to discuss the program further.

Please be advised that the completion of this form does not constitute formal application for a CERTIFICATE OF ELEGIBILITY, which requires more detailed information; it is intended only to allow the Department to make an initial determination concerning your proposal at the least cost in time and effort to you.

PLEASE RETURN THE COMPLETED QUESTIONNAIRE TO:

Ms. Anne Karas
Enterprise Zone Coordinator
Department of Economic and Community Development
505 Hudson Street
Hartford, CT 06106

If you have any questions, or need assistance in completing this questionnaire, please call Ms. Anne Karas at 860-270-8143.

Thank you for your cooperation.

[1] LEGAL NAME AND MAILING ADDRESS OF THE BUSINESS:

FEDERAL EMPLOYER I.D. # _____ SIC/NAICS# _____

[2] NAME, TITLE AND TELEPHONE NUMBER OF CONTACT PERSON:

[3] ADDRESS AND SIZE (FT²) OF THE FACILITY, OR PORTION THEREOF, TO BE OCCUPIED:

[4] ACTUAL OR ANTICIPATED DATE OF OCCUPANCY OF THE FACILITY LISTED ABOVE: _____

[5] NAME, MAILING ADDRESS AND TELEPHONE NUMBER OF THE OWNER OF THE FACILITY:

(See Notes 1 & 2 Below)

[6] THE FACILITY WILL BE (please check each that is applicable):

Newly Constructed Expanded Purchased

If Acquired by Purchase or Lease after having been idle for at least one year (Notarized proof of idleness by the Municipality will be required).

If the facility is being leased or purchased please provide the current assessed value of the space to be acquired: _____

Substantially Renovated

If the facility is being renovated please provide (1) the estimated cost of renovation (\$_____), and (2) the current assessed valuation of the facility (prior to renovation)(\$_____).

[7] Briefly describe the activity or activities in which the firm noted in this questionnaire will be engaged at the location to be occupied.

[8] Estimated number and type of new, permanent full-time employment positions to be created at the facility over the next 24 months:

Current pre-project employment _____

Projected new full-time positions in the 1st year _____ 2nd year _____

Signature of Applicant or Preparer

Date

NOTES 1. Renovation should be of a nature requiring the issuance of a building permit and involve capital expenditures of at least 50% of the assessed value of the facility, or portion thereof, prior to its renovation.

2. A contract for lease must be for an initial minimum term of five years with an option to renew for an additional five years or the option to purchase the facility at any time after the initial five-year or both. The term of the lease as well as the idleness as well as the idle requirement may vary for facilities that are located in an enterprise zone.

If you would like information on State assistance with financing, training, or other business services, please check here. A representative from the Department of Economic and Community Development will contact you.

Attachment A

From: Town/City Municipality

To: Department of Economic and Community Development

Date:

Re: Idleness Waiver

This letter is to certify that the following location in _____
(Municipality)
has been idle, vacant or underutilized for one year:

Sincerely,

Name and Title of Authorized Individual
(Assessor)
(EZ Coordinator)
(Chief Elected Official)

Notary
